

# KITSAP COUNTY SEWER DISTRICT #7

Serving the Fort Ward Community

## Minutes of Meeting

July 14, 2016

Commissioner Chris Dew called the meeting to order at 7pm with Commissioner Roger Tielman, Commissioner Sarah Lee, District Manager John Poppe, Trisha Adler Sound Data, Roan Blacker Finance Committee present.

AGENDA Modification(s) – No change to the Agenda.

Public Comment – No public comment.

Friends of Fort Ward and BI Parks and Recreation working on grant. Sewer District #7 needs to be the grant applicant. Board agreed to be grant applicant and Directed General Manager John Poppe to sign the grant as applicant.

Approval of Minutes - The June, 2016 minutes were not approved because printout not available> Minutes to be approved at August, 2016 meeting.

Approval of Vouchers- Commissioner Dew moved to approve the Vouchers from 16-7-1 thru 16-7-15. Commissioner Tielman seconded the motion. Motion passed unanimously.

Financial Report- The June 2016 financials were presented, not all information available, Trish will add more at a later date. Note: Roan Blacker working with District to develop historical trends.

Manager's Report - DRAFT NPDES Application (5 year) has been appealed. Poppe stated DOE wants to list Bob Thurston as co-permittee and Poppe recommended SD#7 not agree with co-permittee portion of NPDES. Final permit has not arrived.

Old Business – Waiting for Cross Connection recommendation from the Kitsap Public Utility District. Expect cost to be \$10,000.

**New Business-**

The treatment plant computer system is being installed as parts/equipment become available. Expect project to be completed in August 2016.

The secondary clarifiers rebuild in process. Parts are starting to arrive and installation to occur in the next couple of months. The treatment plant staff have been working with KPUD updating the "CROSS CONNECTION CONTROL" system at the plant. Estimated cost is \$5,000.

NOTE: Board members have no problem with proposed improvements. Poppe will look into reserve funds/monies to pay for improvements.

Poppe recommended District purchase a new pump for the one pump station. The existing pump installed since 1996 and the second pump was replaced in 2012. Expect pump expenditure to be \$20,000 plus installation. Board agreed.


Discussed the need for a study session specific to financials.

Meeting adjourned at 755 pm with next meeting scheduled August 11, 2016 at 7 pm at 9705 Evergreen NE Bainbridge Island, WA 98110.

  
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General Manager

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Commissioner

  
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Commissioner

  
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Commissioner

Date: August 11, 2016